

## Cambridgeshire Pay Day Timesheet Schedule

Timesheets for 4 weeks ending	Deadline by which they need to reach Purple by:	Pay Day
14/01/2018	12/01/2018 by 12 noon	19/01/2018
11/02/2018	09/02/2018 by 12 noon	16/02/2018
11/03/2018	09/03/2018 by 12 noon	16/03/2018
08/04/2018	06/04/2018 by 12 noon	13/04/2018
06/05/2018	03/05/2018 by 12 noon Early Due to Bank Holiday Monday	11/05/2018
03/06/2018	01/06/2018 by 12 noon	08/06/2018
01/07/2018	29/06/2018 by 12 noon	06/07/2018
29/07/2018	27/07/2018 by 12 noon	03/08/2018
26/08/2018	23/08/2018 by 12 noon Early Due to Bank Holiday Monday	31/08/2018
23/09/2018	21/09/2018 by 12 noon	28/09/2018
21/10/2018	19/10/2018 by 12 noon	26/10/2018
18/11/2018	16/11/2018 by 12 noon	23/11/2018
16/12/2018	TBC	21/12/2018

**Please submit your timesheets by the deadlines above. Any timesheets received after the above dates will be processed and paid on the next 4 weekly pay day. If necessary, please estimate your hours and adjust in the following pay period.**

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